

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

NOTICE OF PUBLIC HEARING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of public hearing of the Board of ESD Commissioners of Medina County Emergency Services District No. 5 to be held on Thursday March 17, 2022 at 6:00 p.m., at 211 Pearson St., Natalia, Texas 78059

The following agenda items will be considered, and action taken as appropriate:

- 1) **Call to order and establish a quorum.**
- 2) **Public Comments:** *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*
- 3) **Reading and approval of the minutes of the September meeting:**
- 4) **Report of Service Providers in District: Consider, Discuss and Possible Action**
 - A. **Report and presentations from Lytle Volunteer Fire Dept.**
 - a. Inventory
 - b. Inform and request.
 - B. **Report and presentations from Natalia Volunteer Fire Dept.**
 - a. Inventory
 - b. Status on grant truck.
 - c. Inform and request.
- 5) **President's Report: Inform, Consider, Discuss and Possible Action**
 - A. New equipment
 - B. VFD Physicals
 - C. VFD retention incentive
 - D. Discussion on Economic Development.
- 6) **Treasurer's Report: Inform, Consider, Discuss and Possible Action**
 - A. QuickBooks reports of accounts and presentation of spreadsheet.
 - B. Administrative expenses
 - C. Payments
 - D. 2021 tax year audit prep NVFD/ESD5
- 7) **Secretary's Report: Inform, Consider, Discuss and Possible Action**
 - A. Website update
 - B. Online training
- 8) **Consider, discuss, and take appropriate action on the following items:**
 - A. Requests for discussion items to be added to next month's agenda.
- 9) **Adjourn.**

COPY

Posted
HOUR 2:00PM

MAR 11 2022

LINA CHAMPION
County Clerk, Medina County, TX
By *[Signature]* Deputy

I, Elizabeth K. Cargile, Secretary for the MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting at a place readily accessible to the general public at all times on the date shown in the MEDINA County Clerks file stamp and a copy was posted at the above mentioned meeting location. Said notices remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

By: *[Signature]*
MCESD #5 COMMISSIONER

For information or questions regarding this agenda or meeting, please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MEDINA COUNTY EMERGENCY SERVICES
DISTRICT NO. 5
Regular Meeting Minutes for
March 17, 2022

1. **CALL TO ORDER AND ESTABLISH QUORUM:**

President M. Rodriguez called the meeting to order at 6:10 p.m. A quorum was established with Commissioner's Linda Rodriguez, and Elizabeth Cargile present.

2. **PUBLIC COMMENTS:**

Sara Banks was present to address the BOESC informed that she had an "authorized" controlled agricultural burn attended by NVFD. This burn was in the Devine VFD (MCESD #2) area. According to Mrs. Banks on March 12, 2022 the controlled ag burn was underway when the winds changed, the fire did get out of control and the neighbors hay, barn and vehicle were damaged. Mrs. Banks and her husband said that Devine VFD Assistant Chief Patrick DuBose counseled the couple that the Natalia VFD and the MCESD 5 should be liable for expenses.

BOESC made no comments, asked no questions.

3. **READING AND APPROVAL OF MINUTES:**

The Commissioners reviewed the minutes of the February 15, 2022, regular meeting.

MOTION: Commissioner Manuel Rodriguez moved to adopt the minutes of the public hearings presented to the Board second by Commissioner L. Rodriguez; no discussion, passed unanimously.

4. **SERVICE PROVIDER REPORT:**

A. LVFD-No member was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

B. NVFD-Chief Chuck Brown, Assistant Chiefs Russell Johnson, Gilbert Rodriguez, and Greg Cargile were present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. Inventory in April, a roll off dumpster has been ordered and there will be a complete clean up and inventory taken during this time.

b. Grant for brush truck-Grant writer Albert Saldana reports no changes.

c. NVFD informed that they are looking into the events that led to the events on March 12th 2022 and are requesting a pause from the BOESC discussion on this topic until the Natalia VFD has had a chance to fully investigate.

MOTION: Commissioner Cargile moved to allow NVFD chain of command to further investigate and inform the BOESC in April. Motion was seconded by Commissioner Linda Rodriguez. Being no discussion, motion passed unanimously

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DISTRICT NO. 5

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March 17, 2022

5. REPORT FROM PRESIDENT:

- A. Commissioners received a report from Asst. Chief Johnson about the purchase of a tractor for fire control estimates are \$70,000.00-\$90,000.00.
- B. No information on physicals currently.
- C. Pay per call incentives will be further discussed in April.
- D. Economic development discussion on upgrade to the NVFD meeting place and surrounding property. BOESC was presented a drawing of a potential for the current bay to be extended towards SH 132.

MOTION: Commissioner Cargile moved to be allowed to inquire and discuss the bidding process for contractors with Attorney Ken Campbell, seconded by Commissioner L. Rodriguez, being no discussion, motion passed unanimously.

Continue item D. Status of Great Oaks Subdivision possible property for station #3. Commissioner Linda Rodriguez used to serve on the Homeowners Association Board and will inquire if there is any property owned by the HOA available.

6. REPORT FROM TREASURER:

- A. QuickBooks presentation of M&O and I&S are attached.
- B. Administrative expenses - None
- C. Treasurer L. Rodriguez reported payments made or due as follows: None. Commissioner Cargile showed the review of payments made for debt service and found that the 2015 transfer from Interest and Sinking account to reimburse the regular checking account was never made by previous Treasurer Schreck. Commissioner Cargile is currently working to confirm previous years transfers are completed.

MOTION: Commissioner Cargile moved to authorize a transfer from the I&S account to the regular checking account in the amount of \$57,697.43, second by Commissioner Linda Rodriguez; no discussion, motion passed unanimously.

- D. ESD/NVFD audit status update in April

7. SECRETARY'S REPORT:

- A. Website has been updated with the Texas Comptroller and Safe-D.
- B. Secretary Cargile reported that there is a website training class coming to Corpus Christi on May 25, 2022, requests permission to attend.

MOTION: Commissioner Linda Rodriguez moved to allow Secretary Cargile to attend the class in Corpus Christi in May, seconded by President Manuel Rodriguez, being no further discussion, motion passed unanimously.

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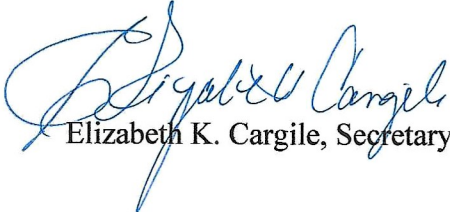
8. **ITEMS FOR REVIEW, DISCUSSION & ACTION AT NEXT MEETING:**

- A. Inventory from the VFD's
- B. VFD incentive programs -pay per call
- C. Purchase of new tractor
- D. Operations/Status of apparatus
- E. NVFD department remodel or build new
- F. Receipts for any new equipment purchases.
- G. Audit status for NVFD and MCESD #5
- H. First quarter budget review

9. **ADJOURNMENT:**

Commissioner Cargile moved to adjourn the meeting; second by Commissioner Linda Rodriguez. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,


Elizabeth K. Cargile, Secretary

Approved by M.R.